



# BARANGAY BEL-AIR

OR NUMBER: \_\_\_\_\_

Park III, Hydra Street, Bel-Air Village, Makati City

Tel. Nos. 895-4011-12 (Trunkline) Loc. 114-115 / 895-4408 / 899-6509 / 822-4771 (Trunkline)

Fax No.: 899-9612

## BUSINESS CLEARANCE APPLICATION FORM

(Please Print Legibly)

☐ NEW BUSINESS

Date Applied: \_\_\_\_\_

☐ RENEWAL

☐ CHANGE BUSINESS ADDRESS

Plate Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Trade Name (if any) \_\_\_\_\_

### Business Address

Unit/Room: \_\_\_\_\_ Floor: \_\_\_\_\_ Building: \_\_\_\_\_

Street No. \_\_\_\_\_ Street: \_\_\_\_\_ Locale: \_\_\_\_\_

### Nature of Business:

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Advertising       | <input type="checkbox"/> Distributor             | <input type="checkbox"/> Investment            | <input type="checkbox"/> Real Estate Lessor             |
| <input type="checkbox"/> Agricultural      | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Jolliejeep            | <input type="checkbox"/> Representative/Regional Office |
| <input type="checkbox"/> Airlines          | <input type="checkbox"/> Exporter                | <input type="checkbox"/> Manufacturer          | <input type="checkbox"/> Restaurant                     |
| <input type="checkbox"/> Amusement Places  | <input type="checkbox"/> Financing Institution   | <input type="checkbox"/> Manpower              | <input type="checkbox"/> Retailer                       |
| <input type="checkbox"/> Banks             | <input type="checkbox"/> Food Chain/Kiosk        | <input type="checkbox"/> Merchandise           | <input type="checkbox"/> Security Agency                |
| <input type="checkbox"/> Brokerage         | <input type="checkbox"/> Foreign Exchange Dealer | <input type="checkbox"/> Mining                | <input type="checkbox"/> Services                       |
| <input type="checkbox"/> Call Center       | <input type="checkbox"/> Forwarding              | <input type="checkbox"/> Music Lounge/Bar      | _____   |
| <input type="checkbox"/> Canteen           | <input type="checkbox"/> Foundation              | <input type="checkbox"/> Non-Stock Non Profit  | <input type="checkbox"/> Shopping Center                |
| <input type="checkbox"/> Construction      | <input type="checkbox"/> Holdings                | <input type="checkbox"/> Pawnshop              | <input type="checkbox"/> Trading                        |
| <input type="checkbox"/> Consultancy       | <input type="checkbox"/> Hotels/Apartelles       | <input type="checkbox"/> Pre-need Company      | <input type="checkbox"/> Wholesale                      |
| <input type="checkbox"/> Convenience Store | <input type="checkbox"/> Importer                | <input type="checkbox"/> Real Estate Dealer    | <input type="checkbox"/> Others (specify)               |
| <input type="checkbox"/> Cooperative       | <input type="checkbox"/> Insurance Broker        | <input type="checkbox"/> Real Estate Developer | _____   |

Type of Ownership: ☐ Single/Sole Proprietor ☐ Corporation ☐ Incorporated  
☐ Partnership ☐ Cooperative ☐ Foundation

Business Tin No.: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Paid-Up Capital: \_\_\_\_\_ Capitalization: \_\_\_\_\_ Assessed Value: \_\_\_\_\_  
(for corporation) (for Single Proprietor) (for Lessor)

### NEW BUSINESS / RENEWAL

Barangay Clearance Fee: \_\_\_\_\_

Business Plate Fee: \_\_\_\_\_

Business Sticker Fee: \_\_\_\_\_

Total Amount: \_\_\_\_\_

Received by: \_\_\_\_\_

### REQUIREMENTS: PHOTO COPY ONLY

#### NEW:

1. DTI / SEC Registration with Articles of Incorporation
2. Contract of Lease and Barangay Clearance of Lessor Title or Cert. of ownership from Building Admin
3. Sketch of Business Location

#### FOR REAL ESTATE LESSOR:

1. DTI / Sec Registration
2. Title or Cert. of ownership from Bldg. Admin
3. Tax Declaration

#### RENEWAL:

1. Photo copy of Prior Year's Barangay Clearance